



## **Transfer Driver**

### **Volunteer Position Description**

#### **Responsibilities:**

- Transport Valley Humane League animals to surrounding animal shelters and facilities depending on the need for transfer
- Work closely with the shelter manager, to coordinate the transfer of animals
- Independently load animals into vehicle from kennels
- Independently unload animals on arrival
- Will include the need to drive up to four hours per transfer trip plus time involved in working with the transfer facility with paperwork etc.

#### **Requirements:**

- This position requires self-motivation and the ability to work well without direct supervision.
- Ability to multi-task and work in a fast-paced environment.
- Dedication to the philosophies of the Valley Humane League.
- Ability to wear appropriate uniform: long pants and closed toed shoes at all times.
- Ability to drive large vehicles.
- Clean motor vehicle record.
- Ability to drive up to four hours at a time in a Valley Humane League vehicle
- Proven Animal handling skills
- Ability to lift up to 50 lbs 8.
- Minimum 18 years of age
- Valley Humane league does not reimburse for mileage if a volunteer chooses to drive their own vehicles

#### **Training Process:**

- Orientation / Behavior Training
- Webinar
- On-site training at shelter / PACFA rules

**Location:**

- Valley Humane League
- Varied

**Commitment:**

- As needed

**Supervision:**

- Shelter staff, including manager